



Exhibit 300 Evaluation Scoring Template

Investment Name _____
Project Manager _____
Office _____
Investment Type _____

Initial Submission Date _____
Final Review Date _____
Formal Approval Date _____
OMB Submission Date _____

Overall Score		34	Passing business case with only minor internal consistency issues. PMA and Security were particularly strong areas. Business case could be strengthened with greater alignment among alternative analysis and performance information sections.					
President's Management Agenda	PMA	5	Security	SE	4	Alternative Analysis	AA	3
Project Management	PM	3	Privacy	PR	4	Risk Management	RM	3
Acquisition Strategy	AS	3	Enterprise Architecture	EA	3	Performance Based Management	PB	3
Performance Information	PI	3						

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President's Management Agenda	PMA	5	Reviewer _____	Date _____
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Eval	Criteria
<input checked="" type="radio"/>	Directly supports the PMA, including E-Gov initiatives and/or LOBs. Directly supports at least one PMA component
<input checked="" type="radio"/>	References collaboration with other agencies or municipalities
<input checked="" type="radio"/>	Provides clear description of the investment's alignment to the PMA

Project Management	PM	3	Reviewer _____	Date _____
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Eval	Criteria
<input checked="" type="radio"/>	Project Manager is qualified and validated for the level of the investment
<input type="radio"/>	EVM information is included and cost and schedule variances are within reasonable tolerances
<input type="radio"/>	Summary of Spending table, Acquisition Strategy, and Alternatives Analysis (if applicable) match relative to timeline and values
<input checked="" type="radio"/>	Consistent value proposition described throughout: Overview, Alternatives Analysis, and Performance Information
<input checked="" type="radio"/>	Contact information is provided for the project manager
<input checked="" type="radio"/>	The project manager has reviewed and approved the investment
<input checked="" type="radio"/>	The appropriate investment review body has approved the investment

Acquisition Strategy	PM	3	Reviewer _____	Date _____
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Eval	Criteria
<input checked="" type="radio"/>	Contract lengths (existing and proposed) are consistent with the funding request
<input checked="" type="radio"/>	Acquisition Strategy has been reviewed within the past 12 months
<input type="radio"/>	Summary of Spending table and Acquisition Strategy match relative to timeline and values
<input checked="" type="radio"/>	Most (if not all) contracts have been competitively awarded
<input checked="" type="radio"/>	Most (if not all) contracts are performance based
<input checked="" type="radio"/>	All contracts ensure Section 508 compliance
<input checked="" type="radio"/>	Contracts are adequately labeled (DME vs. OM)

<input checked="" type="radio"/> <i>Completely satisfies criteria</i>	<input type="radio"/> <i>Moderately satisfies criteria</i>	<input type="radio"/> <i>Does not satisfy criteria</i>
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